

Wheatland Memorial Healthcare
Board of Trustees' Meeting

The Meeting of the Board of Trustees of Wheatland Memorial Healthcare was held on October 28, 2021.

MEMBERS PRESENT:

Richard Moe, *Chairperson*
Julie Berg, *Vice Chair*
Adam Jones, *Commissioner*

Don Amundson, *Secretary/ Treasurer*
Paxton Wojtowick, *Trustee*

OTHERS PRESENT:

Pat McConnell, *Billings Clinic*
Anne Marie Kloppel, *Billings Clinic*
Tina Barnhart, *Admin Assistant*
Hannah Shirkey, *Billings Clinic*
Jane Moe, *Clinic Director*
Gerele Pelton, *Interim CEO*

Amanda Hannah, *Billings Clinic*
Jenni Leininger, *Interim DON*
Patty Morris, *Radiology*
Kelley Evans, *Guest*
Joan McMahan, *COS*
Peggy Hiner, *Human Resources*

WELCOME AND INTRODUCTION

Mr. Moe called the meeting to order at 6:05 PM. The Vision, Values, and Mission Statement was performed.

SEPTEMBER MINUTES

The September Board Minutes were presented.

Upon motion duly made by Mr. Wojtowick and seconded by Ms. Berg, the September Board Minutes were approved as presented.

CONSENT AGENDA

- a. CEO Report
 - i. Ms. Pelton reviewed the CEO report.(See attached report)
- b. Dashboard
 - i. Mr. McConnell review the Dashboard.(See attached report)
- c. *Upon motion duly made by Mr. Amundson and seconded by Ms. Berg, the Consent Agenda was approved as presented.*

REGULAR AGENDA

I. *September Financials Presented by Pat McConnell, Controller*

- a. For September, we posted a gain of \$61,469.
 - i. This was unfavorable to budget by \$12,382.
- b. Total Operating Revenues were \$580,903.
 - i. Operating Revenues were unfavorable to budget by approximately \$77,681.
- c. Our Operating Expenses were \$583,597.
 - i. Operating Expenses were favorable to budget by about \$38,427.

- d. Other Income was \$64,163.
 - i. Other income was favorable to budget \$26,872.
- e. Year to date: We posted a gain of \$1,388,232.
 - i. This was favorable to budget by approximately \$1,239,321.
 - ii. This gain is due to Cares Act funds recognized as revenue (\$993,792).
 - iii. PPP Funds (\$959,400) received in 2021 were also recognized.
- f. Total Operating Revenues were \$5,976,349.
- g. Operating Revenues were favorable against budget by approximately \$440,399.
- h. Our Operating Expenses were \$6,005,560
 - i. Were unfavorable to budget by \$318,251.
- i. Other Income was \$1,417,443.
 - i. Other Income was favorable to budget by \$1,117,173.
- j. We ended the month with about \$1,063,926 in Cash.
 - i. Cash decreased by about \$203,985 from the prior month.
 - 1. This resulted in 51 days of cash on hand.
- k. We have approximately \$5.1 m in net Restricted Funds
- l. We have \$1,226,182 in Net Patient Accounts Receivables.
- m. Our vendor payables balance was \$329,971.
 - i. This resulted in 43 days outstanding payables.
 - ii. We want to maintain our outstanding payables at or under 30 days.
- n. Accounts Receivable days ended the month at 70.
 - i. This was a 7-day increase from the prior month.
- o. We estimate a repayment of HHS funds to be \$2,139,317.
 - i. HHS funds are currently on our balance sheet as a payable.
- p. Provider relief fund reporting is being completed
- q. The new phase 4 and ARP Rural funds are being applied for
 - i. The deadline is October 26, 2021.
- r. USDA CFTAT grant for \$50,000 has been granted.
 - i. We are working on the paperwork needed to receive the funds.
- s. MCAP Grant was increased to \$25,000.
 - i. These funds have been received.
- t. Feasibility study
 - i. The deep dive into the numbers with Wipfli continues.
 - ii. We want to make sure all assumptions and cost considerations are as accurate and complete as possible before drafts are issued for review.
- u. Cost report receivable of approx. 244K was received in October.
- v. We still have a pay back to Medicaid for the overpayments we historically received from them.
- w. Budgeting software still being rolled out to provide all manager's access.
 - i. Budgeting for next year will begin as soon as PRF reporting is completed.

I. *Employee Health Insurance*

- a. Ms. Hiner proposed that Wheatland Memorial Healthcare pay \$686.25 towards the employee premium.
 - i. Approximate additional annual cost would be \$16,380.
 - ii. There are currently 39 employees on the insurance out of 54 eligible employees.
- b. *Upon motion duly made by Ms. Berg and seconded by Mr. Wojtowick the Board approved to pay \$686.25 towards the employee health insurance premiums monthly.*

II. *Feasibility Study*

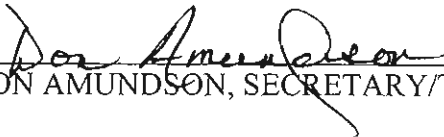
- a. Ms. Evans and Mr. McConnell presented a PowerPoint to the Board based on the feasibility study provided by Wipfli(see attached power point)
 - i. Service area population.
 - ii. Pricing Assumptions including current payer mix and 3% per annum increases
 - iii. Volume Assumptions for 6-bed and 25-Bed facility options.
 - iv. Comparative income statement.
 - v. Cash Flow for 6-and 25-bed facilities.
- b. Wheatland Memorial Healthcare needs a physical plant upgrade or replacement facility. Discussion ensued as the need to understand the why of this better to frame community conversations.
- c. Critical access hospital (CAH) model offers new funds via interest rate and depreciation directly proportional to Medicare utilization to allow access for this population to the CAH.
 - 1. Based on a 6-bed model that figure is \$412,702
 - 2. Based on a 25-bed model that figure is \$642,488
 - 3. Current model is a 25-bed critical access hospital dually licensed for swing bed with an integrated primary care rural health clinic (RHC)
 - 4. Board of Directors has authorized a 6-bed feasibility study and a 25-bed comparative financial analysis .
 - 5. Discussion to drive a 15-18 bed model ensued. Following discussion, it was determined to pursue an 18 -bed proforma.

III. *Billings Clinic Update*

- a. Ms. Hannah stated Billings Clinic is full due to the recent COVID surge.
- b. Billings Clinic is experiencing staffing shortages.
- c. There is a heavy push to get people vaccinated.
 - i. Billings Clinic is closely watching the Federal Vaccine Mandate rules.
- d. Ms. Hannah stated Covid Vaccine boosters have been approved for use 6 months after the first COVID vaccine.
- e. Wheatland Memorial and the Public Health Department have reported a high volume of COVID patients.
- f. Roundup has a new physician starting soon.

IV. Adjournment

- a. *There being no further business to be brought before the Board, upon motion duly made by Mr. Amundson and seconded by Mr. Wojtowick, the meeting was adjourned at 8:10PM.*



DON AMUNDSON, SECRETARY/TREASURER