

**Wheatland Memorial Healthcare
Board of Trustees' Meeting**

The Meeting of the Board of Trustees of Wheatland Memorial Healthcare was held on April 18, 2019 in the Health Education Center.

MEMBERS PRESENT:

Aubrey Miller, <i>Chairperson</i>	June Voldseth, <i>Trustee</i>
Katie Rein, <i>Vice Chairperson</i>	Richard Moe, <i>Trustee</i>
Jenny Peters, <i>Trustee</i>	Don Amundson, <i>Secretary Treasurer</i>

OTHERS PRESENT:

Rick Poss, <i>CEO</i>	Becky Sturdevant, <i>FNP</i>
Vern Carda, <i>Billings Clinic</i>	Pat McConnell, <i>Billings Clinic</i>
Jane Moe, <i>Marketing/Foundation</i>	Allison Fenley, <i>DON</i>
Dr. Joan McMahon, <i>COS</i>	Tina Barnhart, <i>Admin Secretary</i>

EXECUTIVE SESSION

The executive session began at 5:00 p.m. and concluded at 5:45 p.m.

WELCOME AND INTRODUCTION

Mr. Miller called the meeting to order at 5:45 p.m. Reading of the mission statement.

FEBRUARY & MARCH MINUTES

The February & March Board Minutes were presented.

Upon motion duly made by Ms. Rein and seconded by Mr. Moe the February minutes were approved as presented. Upon motion duly made by Ms. Rein and seconded by Ms. Voldseth the March minutes were approved as presented.

CONSENT AGENDA

- a. Mr. Poss reviewed the CEO report and dashboard.
- b. *Upon motion made by Ms. Voldseth and second by Mr. Amundson the Consent Agenda was approved with the preceding discussion and the addition of the Billings Clinic Management agreement.*

- i. Mr. Poss stated after all accounts are caught up Wheatland Memorial would research other options or renegotiate a contract with X-tend to help if the biller goes on vacation.
 - ii. *Upon motion duly made by Ms. Rein and seconded by Ms. Voldseth the proposal was accepted to use X-tend Healthcare for up to four months at a cost of \$10,000.00 per month to work old patient accounts and that patients could get a bill up to one year old with a letter of explanation.*
- b. MSU Community Health Survey Contract
 - i. Mr. Poss presented a contract from Montana State University.
 1. Mr. Poss stated the purpose of the contract is for MSU to complete a Community Health Services development process.
 2. Mr. McConnell stated Wheatland Memorial Healthcare is required by the IRS to do the community survey to keep their tax exempt status.
 3. Mr. Poss stated the cost of the project is \$13,500.00 that is split between the Montana Hospital Research and Education Foundation and Wheatland Memorial Healthcare.
 4. Mr. Poss stated the cost to Wheatland Memorial Healthcare would be \$6,750.00.
 5. Ms. Moe stated the process would begin in May and takes four to six months
- c. *Upon Motion Duly Made by Ms. Rein and seconded by Mr. Moe the contract for the MSU Community Health Survey was approved with preceding discussion.*
- d. Server Room Cooler
 - i. Mr. Tellock requested \$7,831.55 for the purchase of a cooler for the Server Room.
 1. Mr. Tellock stated the room currently has a mini split that was installed about 15 years ago.
 - a. This cooler was under-sized and required a second mini split to be installed in an adjacent room to assist the cooling load.
 - i. This unit has lost its expansion valve and can no longer meet the cooling load of the server room.
 2. Mr. Moe will bring this request to the County Commissioners to see if they would be willing to pay for the new server room cooler.
- e. *Upon motion duly made by Ms. Rein and seconded by Mr. Amundson approval was made to spend \$7,831.55 on a new server room cooler and necessary duct work to fix the problem.*
- f. Call light system license
 - i. Mr. Poss explained to the board that it is a requirement with the upgraded call light system that Wheatland Memorial Healthcare purchase a License.
 1. The cost of the bed license is \$10,862.78.
 2. Mr. Poss explained to purchase the system new it would cost more than \$60,000.

3. Mr., Tellock suspects that the 2020 inspection will recommend Wheatland Memorial start looking at a boiler upgrade.
 - b. Mr. Tellock will report back any changes to the boiler status or future leaks.
- n. Drainage Issue and repair
 - i. Mr. Tellock presented a picture showing the current drainage issues.
 1. Mr. Tellock stated the biggest problem is the landscape is graded toward the hospital instead of away from the hospital
 - a. Mr. Tellock stated this draining issue is causing water damage in the hospital and drainage into the breeze way.
 - ii. Mr. Tellock requested approval to spend \$6,500.00 to correct the grade and provide active drain avenues and repair disturbed sprinkler lines throughout the process.
 - o. *Upon motion duly made by Ms. Rein and seconded by Ms. Voldseth Mr. Tellock was given permission to spend \$6,500.00 to repair drainage issues.*
 - p. Billings Clinic Management Contract
 - a. *Ms. Rein moved the Board of Trustees for Wheatland Memorial Healthcare opt out of automatic renewal of our Management Contract with Billings Clinic with notification by May 1st, 2019. If changes are made to the Boards' satisfaction, we would consider negotiating a new contract. The Board will research all available management options. Ms. Voldseth seconded. Mr. Amundson opposed. Motion passed to opt out of the Billings Clinic Management Contract.*
 - q. Memorial Donations
 - a. *Ms. Moe presented thank-you cards for the Board to sign for Tom and Mary Beth Bennet, Aubrey and Claire Miller, and Cheri Vezey for donating in Memory of Carol Clark and Audrey Miller.*
 - r. Adjournment
 - a. *There being no further business to be brought before the Board, a motion was duly made by the Ms. Voldseth and seconded by Mr. Moe; the meeting was adjourned at 7:20PM.*


DON AMUNDSON, SECRETARY/TREASURER