

Wheatland Memorial Healthcare
Board of Trustees' Meeting

The Meeting of the Board of Trustees of Wheatland Memorial Healthcare was held on February 18, 2015 in the Health Education Center.

MEMBERS PRESENT:

Aubrey Miller, <i>Chairman</i>	June Voldseth, <i>Vice Chairman</i>
Don Amundson, <i>Secretary/Treasurer</i>	Tom Bennett, <i>Trustee</i>
Jenny Peters, <i>Trustee</i>	Sarah Mauws, <i>Trustee</i>

OTHERS PRESENT:

Taylor Lies, <i>PA-C</i>	Lea, <i>Activity Assistant</i>
Jane Moe, <i>Marketing Director</i>	Becky Sturdevant, <i>FNP</i>
Kayla Lawson, <i>Executive Secretary</i>	Dr. Seger, <i>MD, Billings Clinic</i>
Brad Howell, <i>RMH CEO</i>	Kyle Gee, <i>Billings Clinic</i>

WELCOME AND INTRODUCTION

Mr. Miller called the meeting to order at 5:04 pm.

NOVEMBER MINUTES

The January Board Minutes were presented. *Upon motion that was duly made Ms. Peters by and seconded by Ms. Peterson all items in the consent agenda were adopted as written.*

REGULAR AGENDA

I. Information Report to Board: Maintenance Department

- a. Mr. Blaquiere gave the Board a tour of the operation rooms such as the server, power, and boiler rooms.

II. Management Reports to the Board

- a. CEO Report
 - i. Ms. Hamilton was introduced to the Board. Mr. Howell reported he is working on team building. WMH reported out for the PQRS survey. Meaningful Use is almost done, all we have to do is attest.
- b. DON Report
 - i. Ms. Hamilton reported on the nursing department census. CNA coverages still seems to be a problem, but we have been able to fill most of the spots. The nursing department recently lost an RN who was also the Trauma Coordinator, so that position is open and we are recruiting for this spot.
- c. Operations/Foundation/Marketing Report
 - i. Ms. Moe put the wish list in her report. There are a few items that may have to come sooner than later. Such as the lab freezer isn't keeping up with the required temperatures, and this is something that would need to be purchase sooner.
- d. HR Report

- i. Ms. Mauws reported that the DON position was posted in the Nursing Magazine and showed the other Board members.
- ii. Community Health Coordinator will be an RN that will help patients with chronic care management with Medicare. CHC and the Community Health Worker will be working closely together.

III. January Financials

- a. For the month of January 2016 an Operating Loss of \$16,368 was reported.
- b. Total Operating Revenues of \$514,406 were unfavorable to the fixed budget by \$33,399.
- c. Total Operating Expenses of \$493,264 were favorable to the fixed budget by \$48,154, resulting in the Net Operating Loss being favorable to fixed budget by \$14,755.
- d. Other Non-Operating revenues were unfavorable to the fixed budget by \$56,692 due to unrealized losses in the Community Promise Fund of \$48,228 in the month of January.
- e. Total Revenues over Expenses were unfavorable to Budget by \$41,937 for the month of January.
- f. The net impact to cash in January from operations (i.e., operating revenues less operating expenses plus depreciation & amortization) was a positive \$23,111 for the month. AR Days improved to 70.

IV. Old Business

- a. Leadership Transition Report
 - i. Mr. Howell report that everything has been going well. Mr. Howell is generally here on Tuesday and Wednesday and alternating on Mondays. A thank you to the leadership staff here for being flexible and for their hard work. Also, appreciate Kyle being able to come down on Thursday and help with the finances.
- b. eEmergency
 - i. The grant has been received. Now we will be reorganizing the ER, so Avera can map the ER. The providers through eEmergency will be able to look at the map and help us get things when needed.
- c. Strategic Planning
 - i. Mr. Howell reported, he has talked with AE the options they have for strategic planning, but hasn't talked with Billings Clinic yet. AE offers a three day program or a one day program. To get the best outcomes they recommend the three day program. If the one day program is picked there will be homework that will need to be done prior. For one day it cost \$2,400 and for three days it cost \$3,600. The board had discussed their options and decided to go with a one day strategic planning session on May 5, 2016. Stakeholders will need to be invited as well.

V. New Business

- a. Reorganization of Standing Committees
 - i. The board reorganized the finance committee and recruitment/compensation committee.
 1. Finance Committee: Ms. Voldseth, Mr. Bennett, Mr. Amundson
 2. Recruitment/Compensation Committee: Ms. Voldseth and Ms. Mauws
- b. Credentialing of Radiologist

- i. Dr. Jutila presented the following 23 radiologist to be credentialed: Jason Akrami, Donald Jr. Bitto, Brian Burgoyne, Kristin Casey, Sam Cheng, Harvey Greenberg, Kedar Kulkarni, Donald Nicell, Eric Postal, Kristi Sobota, Katherine Tobin, James Turner, John Alexander, Thomas Boden, Edward Callaway, Cristina Cavazos, Job Engbretson, Elaine Khatod, Joshua Morais, Marc Paul, Michael Rethy, Gregg Sydow, Mitchell Travis. *Upon motion that was duly made by Mr. Amundson and seconded by Ms. Voldseth the above radiologist were approved for Medical Staff Privileges.*

VI. Other Business

- a. Mr. Howell presented a chart of the clinics visits over the past three years. Do to provider shortages the patient visits were down. Now that the new providers have an established practice our patient visits are now back to where they were three years ago.

VII. Announcements


- a. Next Board meeting will be held on March 17, 2016 at 5:00 PM in the HEC room.

VIII. Executive Session

- a. The executive session began at 6:44 pm.

IX. Adjournment

- a. There being no further business to be brought before the Board, the meeting was adjourned at 7:51 pm.


DON AMUNDSON, SECRETARY/TREASURER