

Wheatland Memorial Healthcare
Board of Trustees' Meeting

The Meeting of the Board of Trustees of Wheatland Memorial Healthcare was held on December 28, 2010 in the Health Education Center.

MEMBERS PRESENT:

Mark Taylor, Chairman	Terri Donovan, CEO
Terry Freeser, Vice Chairperson	Renee Miller
Leta Nash, Secretary/Treasurer	Don Amundson
Jeri Pavlovick	Lorraine Peterson

MEMBERS EXCUSED:

June Voldseth

OTHERS PRESENT:

Diane Jones	Lauri Cooney
Peggy Hiner	Russ Young
Dwight Thompson, PA-C	Kathie Newland

WELCOME AND INTRODUCTION

Chairman Taylor called the meeting to order at 7:30 am.

CONSENT AGENDA

The consent agenda was presented. Chairman Taylor asked if any member wanted to remove any item from it. *Upon motion that was duly made and seconded all items in the consent agenda were adopted as written.*

REGULAR AGENDA

I. OLD BUSINESS

a. Provider Recruitment and Retention

Ms. Donovan stated that we are fully staffed with providers at this time but will continue to keep an open dialog with the recruiters. Dr. Pine's last day will be January 18th and Dr. Jutila will start working full time. Dr. Canner will be working Friday through Monday twice a month, Dr. Jutila will work Tuesdays through Fridays, Dr. Cunningham will work two weekends a month along with a Monday, Diane Jones will see patients on Fridays and by request and Dwight Thompson will work Mondays through Thursdays. Ms. Jones will be working on setting up an open house in January or February.

b. Revenue Cycle Review

Revenue trends are improving. Sarah Graves will be working as the interim revenue cycle director through May, which will help reduce the workload for Ms. Newland. Ms. Graves will be assessing what we will need to be doing with staffing on a permanent basis. Ms. Miller had questions about the contractals on the financial report and Ms. Donovan explained that they looked that way due to the interim cost report results and the anticipated receivable predicted in that report.

c. Community Health Services Development Program Update

Ms. Donovan has some calls in to get the Community Health Service meetings set up for January. A tentative meeting date of January 12th has been set up with Kiwanis. Other meeting possibilities are with the Chamber, Senior Center and a group in Judith Gap. Ms. Donovan will email the board when the meeting dates are confirmed.

d. Chagemaster/Pricing Study Update

There are approximately 2700 items in Chagemaster and more than 2200 of them have not been updated since before 2008. If prices can be brought up to market and costs can be reduced there shouldn't be a need to reduce bed numbers to less than 18. Price increases will not take place until February after Ms. Donovan has had a chance to explain the rationale for the increases to the community in the quarterly newsletter. Charity care will be looked at a little more and there will still be a 10% discount on self pay accounts that are paid in full within 30 days of receiving their bill.

e. Other Old Business

Ms. Donovan is working on the budget and has been sitting down with the managers and going through each budget line by line. The budget will be presented at the January board meeting.

II. NEW BUSINESS

a. Clinic Report

Ms. Jones reported to the board how thrilled she was to be here and working with everyone at Wheatland Memorial. She is seeing patients on Fridays and when requested along with seeing the long term care residents. The clinic will be seeing patients from 9am until 5pm and staggering lunches starting in January. There has been discussion about the clinic being open on Saturdays and this is something that will be looked at. Ms. Jones is looking at a Cancer Institute pilot program that would do prostate screenings at no cost. Having monthly health programs in the community and doing chronic disease integrative care are other things that Ms. Jones is working on. The bar is being set high in the clinic and Ms. Jones has laid out 9 aspects of personal service excellence that she expects to see from her staff.

b. Strategic Planning

Ms. Donovan really wants to work on strategic planning. She would like to plan a retreat for March and bring in a facilitator to help create a 3 year plan for the facility.

III. OTHER BUSINESS

a. Recognition of Donations

Several thank you cards for donations were passed out to the members to have a personal handwritten thank you added to them. As a way to save money the thank you cards will now be made off of an in house computer program instead of being purchased from an outside company.

b. St. Vincent Update

The consulting agreement with St. Vincent Healthcare was discussed. The facility would only be billed for services used. *Upon motion that was duly made and seconded the consulting agreement was approved as presented.*

c. Foundation

At the last Community Promise Committee meeting Ms. Donovan talked about the challenges of keeping funds separate and how establishing a foundation as a separate entity with a dedicated individual running it would help with our fundraising efforts. Ms. Donovan will continue to explore this and will report back to the board with her findings.

d. Other Business

Ms. Donovan asked the board for their approval of courtesy privileges for Dr. Benjamin Bullington, Dr. Stanton Emerson and Nancy Fitzpatrick, PA-C, and active privileges for Dr. Patrick Pine, Dr. Charlotte Jutila and Diane Jones, FNP. Medical staff has given emergency temporary privileges while awaiting board approval. *Upon a motion that was duly made and seconded, the Board approved the medical staff privileges as presented.*

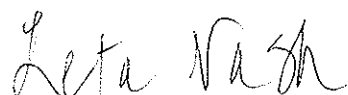
Ms. Jones talked about the logo change and how she has gotten the feeling from the employees that they would really like to go back to the old logo. The prior logo had been drawn by graphic artist, Tim Jones. Ms. Donovan has received drawings from the 9th grade art class and there is still a little more time for submissions from the community before bringing everything to the January board meeting.

IV. EXECUTIVE SESSION

The Board went into executive session to do their board self evaluation at 9:00am. The executive session ended at 10:00am. Upon returning to regular session Mr. Amundson was nominated for another term on the Board of Trustees. *Upon motion that was duly made and seconded, the Board unanimously approved the reelection of Mr. Amundson for another 3 year term.*

V. ADJOURNMENT

There being no further business to be brought before the Board, the meeting was adjourned at 10:05am.



LETA NASH, BOARD SECRETARY/TREASURER